

CONTRACT OF ENROLLMENT

LIFE CHRISTIAN ACADEMY, an Oklahoma nonprofit corporation, (hereafter "SCHOOL") of Oklahoma City, Oklahoma and _____ (hereafter "I/we," which includes a legally appointed Guardian), hereby contract for the enrollment of _____ (hereafter "STUDENT(S)") for grade(s) _____ in Life Christian Academy for the school year 20__ to 20__.

The Parent or Guardian agrees to pay the following costs for the school year:

CHARGES	AMOUNT		
Registration and Enrollment Fees:	_____	Due at time of enrollment	
Tuition (Please mark choice of payment schedule):	_____	___ 12 month plan (May - April)	\$ _____/mth
		___ 10 month plan (July - April)	\$ _____/mth
		___ 8 month plan (Aug. - March)	\$ _____/mth
Total	_____	___ Pay in full by May 31	\$ _____

TERMS AND CONDITIONS (please initial by each paragraph)

- _____ 1. I/we have carefully examined and agree with the doctrinal basis, philosophy, and Christian purpose of the SCHOOL and desire that the SCHOOL, in cooperation with me/us, seek to provide the STUDENT(S) with a total program of education.
- _____ 2. I/we agree that tuition payments are due and payable on the first of each month to Life Christian Academy, OKC, OK according to the payment schedule selected above. If the tuition is not paid by the 15th of each month, a late notice will be sent. If by the end of the same month the account is still delinquent, a letter from the Business Manager will be mailed notifying the family that the STUDENT(S) may be dismissed by the 15th of the month if the account is not made current (payments outstanding and current payments due). Grades, testing results, or transcripts will not be released to the family or any source until the account is current for the year. An administrative charge of \$20.00 or 1% (whichever is greater) will be charged for each month a payment is late.
- _____ 3. I/we understand that Extended Care charges for K5 - 12th grades are in addition to tuition and billed on a weekly basis. For grades Pre-K - 6th, extended care runs from 6:00 a.m. - 8:00 a.m. and 3:30 p.m. - 6:00 p.m. For grades 7th - 12th, extended care runs from 6:00 a.m. - 7:45 a.m. and 3:30 p.m. - 6:00 p.m.
- _____ 4. I/we agree to carry health or accident insurance on our STUDENT(S). I/we understand that the school does not carry student accident insurance on STUDENT(S) enrolled. I/we agree to hold the SCHOOL and its agents or any guardian or parent thereof harmless for any liability to my STUDENT(S) because of any claims on behalf of my STUDENT(S) against the school or any agent thereof for any injury or alleged injury to my STUDENT(S).
- _____ 5. I/we agree that the administrators of the SCHOOL and the teachers serving under them shall have full discretion in the administration of appropriate discipline for the STUDENT(S). The SCHOOL reserves the right to adopt rules and regulations, from time to time, and all STUDENTS enrolled shall comply fully with the rules and regulations in force as stated in the Student Handbook or as amended by the principal.
- _____ 6. I/we agree with the SCHOOL that a positive and constructive working relationship between the SCHOOL and a STUDENT'S PARENTS/GUARDIAN is essential to the accomplishment of the SCHOOL'S educational mission. The SCHOOL accordingly reserves the right to terminate or not renew a STUDENT'S enrollment contract if the SCHOOL reasonably concludes that the actions of a STUDENT, PARENT, or GUARDIAN seriously interfere with the SCHOOL'S accomplishment of its educational purposes.
- _____ 7. I/we understand that the SCHOOL has financial and contractual arrangements with faculty, staff, vendors, etc., which are made in the spring before the beginning of the school year. These obligations make it mandatory that we require families to commit financially for the entire school year. For the SCHOOL to meet its contractual obligations to faculty, staff, and others, the refund policy is very narrow. Once the contract is signed 100% of the tuition is obligated by the PARENTS/GUARDIAN. The SCHOOL allows the PARENTS/GUARDIAN to pay out this obligation in timely monthly payments as stated in number 2 above. A STUDENT attending less than 5 weeks or not at all constitutes a 50% refund for the year. A STUDENT attending 6 - 8 weeks constitutes a 25% refund for the year. A STUDENT attending 9 weeks or more constitutes no refund for the year. All fees are non-refundable for any reason. Each STUDENT'S place is independent. No tuition or fees can be transferred from one student to another.
- _____ 8. I/we agree to cooperate with the administration of the SCHOOL in seeing that (1) the STUDENT attends classes regularly and is at the SCHOOL premises at the beginning of the school day, (2) in assisting the STUDENT to learn and advance in the educational process, (3) in solving school-related problems, and (4) in aiding the teachers in providing the STUDENT with a Christian education.

IN AGREEMENT WHEREOF, the parties hereto have signed this CONTRACT OF ENROLLMENT on the _____ day of _____ 20__.

PARENT:

Father or Legal Guardian

Mother or Legal Guardian

SCHOOL:
LIFE CHRISTIAN ACADEMY, OKC, OK
By _____
LCA Representative